

Waddington Parish Council

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Meeting of Waddington Parish Council The Village Club – on 14th November 2016

1. To receive apologies for absence

Present: Coun Doug Parker (Chairman); Coun Roy Edmondson, Coun Michael Colley, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher, Coun Paul Elms

In attendance: Natalie Cox (Clerk to the Parish Council), Mr K Jackson, Mr and Mrs Hatherall

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker.

10.1 Coronation Gardens Committee – equipment storage

This item was moved to the top of the agenda so that it could be discussed with Mrs Hatherall. Previously equipment has been stored at a house next to the Gardens, however the Keatings are moving out of the area early next year. The Committee would like to put a shed in a space near the compost boxes against the church wall. The plastic coated resin shed measuring 6x8 will cost £365. There will be additional costs as a concrete base needs installing and the ground will need digging out and covering with hard core to level it.

Decision: DP to ask Andrew Herd if he is interested in carrying out the work.

3. Matters arising from the last minutes (not covered elsewhere)

3.1 Memory Bench

NC had been in contact with Dilys Day at RVBC to discuss the dimensions of the bench for Waddington due to concerns raised about the transfer.

Decision: DP to speak to Dilys Day and Coun Bridget Hilton about the bench.

3.2 Best Kept Village Report

DP had attended the presentation and a trophy presented to Waddington will need to be returned to the organisers by mid-August.

NC had received the Judges' Report following this year's competition.

Decision: The trophy is to be displayed in the Village Club.

Action: NC to ensure the trophy is returned on time.

3.3 Waddington Road – vehicle

NC had re-contacted Inspector Goodall following the last meeting, however had received no response to date. It was noted that the vehicle still parks intermittently at the same site.

Decision: NC to contact the Divisional Commander.

3.4 Letter to residents re responsible parking

It was noted that all the letters had been distributed and the problem areas have been targeted.

3.5 ROSPA –follow-up to annual inspection

LH reported that there has been a delay in carrying out the remedial works as the exact fittings need to be found.

Action: LH to pass the report back to NC for the file.

4. Village maintenance

No items to report.

5. Allotments

The annual Allotment Holders' meeting had been held immediately prior to the start of the Parish Council meeting. As a result DP noted:

- Mr Read has been offered another year's lease on his plot as a few of the plots have not been worked over the past year and all will be monitored.

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- Plot 5 is to be split into two plots.
- Plot 9 will be under a joint tenancy
- The current tenants of Plot 16 had announced that they no longer wish to keep the plot on.
- Plot 4 is to be observed closely over coming months.

6 Planning

6.1 3/2016/0871 37 Ramsden Terrace, Clitheroe Road, Waddington, BB7 3HN – proposed covered pergola and patio

A letter had been sent to RVBC objecting to the plan due to its size and the materials to be used.

7. Accounts

7.1 Expenditure and income update from 7/10/16 to 13/11/16

<u>Expenditure</u>	External audit	£120
	Clerk's salary	£310.23
	Other combined expenses	£338.17
<u>Income</u>	RVBC for SpID	£2064
<u>Balance</u>		£14,087.21

7.2 Precept

Decision: It was agreed to keep the precept at the same level of £13,500.

7.3 Concurrent Function Grant

Action: NC to apply for the grant before the end of November

7.4 Transparency Code

JH had attended the RV meeting of LALC and learnt about the Transparency Code which applies to parishes with an income of less than £25,000. These parish councils have to comply with the code by publishing on the internet the parish accounts and expenses of more than £100. As a result the parish would not need an external audit. A complete list of assets also needs to be published. Claims can be made from parishes for time spent uploading documentation.

The LALC are holding a "drop in" on December 7th between 11.30am and 1.30pm for parish council representatives to attend to ask questions about the Code.

Action: JH to attend the "drop in" on behalf of Waddington Parish Council to ascertain whether the work already underway is compliant with the Code i.e. the breakdown of expenditure and income and the need for an external audit in the future.

Action: NC to publish the asset register on the Waddington website.

8. Correspondence

8.1 RVBC

8.1.1 Parish Liaison Committee 27/10/16

DP and JH had attended and listened to a presentation by Homewise, an organisation which can help people with jobs that need carrying out to their homes which they cannot afford, particularly targeting the vulnerable householders. DP has put the details on the village noticeboards.

Action: NC to publicise via the Waddington website.

8.1.2 Planning and Development Committee 10/11/16

For information.

8.1.3 Public payphones consultation

For information.

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8.2 LCC

8.2.1 Flood information

For information and the website.

8.2.2 Winter bulletin

8.3 LALC

8.3.1 RV Area Meeting

See earlier minute re Transparency Code.

8.3.2 Council Tax referendum

Action: Passed to DP.

8.4 Against Breast Cancer

Action: NC to forward the email to the headteacher at Waddington and West Bradford CE Primary School

9. Borough Council Update

PE brought the council up-to-date in regard of the plans for the redevelopment of Clitheroe Market. Three public meetings have been held and there is an opportunity for members of the public to put their views forward via the RVBC website where there is an online survey. Any plans would be subject to planning permission in due course. He added that discussions are continuing about creating combined authorities in Lancashire with an elected mayor.

10. AOB

10.1 Coronation Gardens Committee – equipment storage

See earlier minute

10.2 Village Christmas tree

KJ said he had been in contact with Dove Syke Nursery as the tree is usually placed in a pipe in the ground to give it stability and as a result needs to be shaved down to a 6" diameter.

It was noted that DP has the keys for the cabinet.

Action: NC to let the nursery know that the parish would like the tree in place during the first week in December.

Action: DP and GF to visit Chatburn regarding the proper working of the transformers to ensure the village can enjoy "twinkling" lights.

10.3 Flooding

Action: NC to design a leaflet for homeowners to let them know about the Parish Council's sandbags, together with some details about Flood Alerts from LCC.

Decision: Forty leaflets to be printed and delivered.

10.4 Cross Lane

JH reported that the narrow road sign has been replaced.

10.5 Finger post

Action: DP to follow-up.

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.